

CHARTER
FOR THE
NATIONAL AIRSPACE SYSTEM
CENTRAL REGION
REGIONAL CONFIGURATION CONTROL BOARD
(ACE-RCCB)


APPROVED:  5/28/97
NAS CCB Chairperson (Date)


SUBMITTED: 
Manager, ACE-400, Central Region
Regional CCB Chairperson (Date)

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CHARTER
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REGIONAL CONFIGURATION CONTROL BOARD

1. INTRODUCTION

1.1 Purpose

This charter establishes the National Airspace System (NAS) Central Region Regional Configuration Control Board (ACE RCCB) and assigns responsibility for establishing baselines and controlling configuration items (CI) as specified in Appendix A. A listing of the configuration identification documentation/drawings for these CI's is provided separately in Attachment A to the ACE RCCB Operating Procedures.

1.2 Authority

The ACE RCCB is authorized by the NAS CCB in accordance with FAA Order 1800.57, NAS Configuration Control Board (CCB), and the policies and procedures established in the latest revision of FAA Order 1800.8, NAS Configuration Management. This version replaces ACE RCCB Charter dated September 1992.

2.0 RCCB RESPONSIBILITIES

The ACE RCCB shall have the following responsibilities:

- a. Performing ACE RCCB functions as established in this charter and in accordance with FAA Order 1800.8.
- b. Approving and implementing the ACE RCCB Operating Procedures and any changes to the document.
- c. Establishing and controlling baselines for the CI's specified in Appendix A. Changes which are beyond the authority of the ACE RCCB are referred to the appropriate CCB as outlined in the ACE RCCB Operating Procedures.

d. Ensuring strict adherence to configuration control procedures in processing all changes to the baselines under ACE RCCB control. The procedures are documented in FAA Order 1800.8 and the NAS Subsystem Baseline Configuration and Documentation Listing (NAS-MD-001).

e. Ensuring case files under the approval of the RCCB are accurately completed and evaluated.

f. Reviewing proposed changes for technical, interface, financial, schedule, and benefit impacts.

g. Issuing regional Configuration Control Decisions (CCD) which are directives for establishing baselines or making changes to baselines under RCCB control. Copies of approved changes are forwarded to the Document Control Center with an information copy to ANS.

h. Ensuring the implementation of approved changes.

i. Submitting changes to the ACE RCCB Charter, including proposed additional CI's, to the NAS CCB for approval.

j. Approving changes to the listing of documents in Attachment A of the ACE RCCB Operating Procedures.

k. Approving changes to other documents controlled by the ACE RCCB which are not subject to the NCP process. (See the RCCB Operating Procedures for a listing of these documents.)

l. Ensuring that case files for regionally-baselined equipment (not nationally-baselined) are coordinated with other regions that have similar equipment prior to being addressed by the ACE RCCB. A list of unique equipment under ACE RCCB control will be provided to the Facilities Transition Branch, ANS-110, for further dissemination to the Regional Executive Secretaries.

3.0 RCCB PARTICIPANTS

The participants of the ACE RCCB shall be the following persons or their designated representatives:

a. **Members**

- (1) **Chairperson** - Manager, Airway Facilities Division, ACE-400; may be delegated.

(2) **Executive Secretary** - Configuration Manager, ACE-473B.

(3) **Other Permanent Members**

(a) Manager, Air Traffic Division, ACE-500

(b) Manager, Resource Management Branch, ACE-420

(c) Manager, NAS Implementation Branch, ACE-450

(d) Manager, Operations Branch, ACE-470

(f) Manager, System Support Branch, ACE-510

(4) **Ad Hoc Members** - Ad hoc members represent FAA organizations other than those already represented within the permanent ACE RCCB membership which will be impacted by changes being decided by the ACE RCCB. Their function shall be to ensure that proposed changes are consistent with the technical and policy positions of their organizations. Examples of ad hoc members would be managers of Airway Facilities (AF) System Management Offices and Air Traffic (AT) facilities, who could evaluate changes and attend RCCB meetings when changes or other business impacting their areas are addressed.

b. **Technical Advisors, Consultants, and Program Control Specialists** - Personnel from various government and contractor organizations may attend ACE RCCB meetings to provide specialized technical or program management information.

4.0 RCCB ADMINISTRATION

The ACE RCCB Executive Secretary shall be responsible for scheduling ACE RCCB meetings when needed (as approved by the ACE RCCB Chairperson) and for coordinating the administrative tasks of the ACE RCCB. A detailed description of the responsibilities of the RCCB Executive Secretary are contained in the ACE RCCB Operating Procedures.

5.0 RCCB DECISIONS

Prior to the assignment of an NCP number, a case file may be withdrawn or rejected during the regional review process. After a case file is assigned NCP status and submitted to the RCCB, CCD action is required; an NCP not yet submitted to a CCB may be withdrawn.

The ACE RCCB Chairperson shall make the final decision on each NCP submitted to the ACE RCCB for consideration. The decision shall be documented in a CCD prepared by the Executive Secretary and signed by the Chairperson. For operational and administrative space and changes that may affect air traffic operations, the AF and AT

Division Managers share the decision making authority and shall cosign the CCD. The following actions may be taken on an NCP:

- a. Approve as written and issue a CCD which establishes a new baseline or describes actions for accomplishing the configuration change to an existing baseline.
- b. Approve with non-substantive changes to the NCP and issue a CCD clearly stating changes. If substantive changes are required, an amended case file/NCP shall be processed.
- c. Disapprove with reasons clearly stated in the CCD.
- d. Defer action pending the availability of additional information or the completion of an action item providing clarification of the issues. Responsibility for providing further information or completing an action must be assigned to a specific person/organization with a specified due date.
- e. Transfer NCP's with issues remaining unresolved 60 days after an ACE RCCB meeting to the cognizant national level CCB unless specific action is being taken by the ACE RCCB to resolve the issues by the next ACE RCCB meeting.

Appeals may be made in accordance with the CCD Appeal Process as described in the ACE RCCB Operating Procedures.

6.0 CHANGES TO THE CHARTER

This charter shall only be changed with the approval of the ACE RCCB and the NAS CCB.

7.0 DELEGATION

The ACE RCCB shall not charter subordinate CCB's.

APPENDIX A

CONFIGURATION ITEMS UNDER CENTRAL REGION RCCB CONTROL

The following configuration items (CI) shall be under the control of the ACE RCCB as specified below. Baselined CI's will be entered into the Master Configuration Index (MCI) and reflected in the NAS subsystem Baseline Configuration and Documentation Listing, NAS-MD-001.

1. The ACE RCCB shall control the following baselines within the guidelines specified:

a. Space Management/As-Built Equipment Layout Drawings. The ACE RCCB has been delegated the authority to approve/disapprove all case files pertaining to operational, administrative, and equipment space, including all equipment installations, moves, and removals which will not violate the baselined target year configuration drawings for the following major facilities:

- (1) Air Route Traffic Control Center (ARTCC)/Area Control Facility.
- (2) Airport Traffic Control Towers (ATCT)/Terminal Radar Approach Controls (TRACON), as determined by the ACE RCCB.
- (3) Automated Flight Service Stations (AFSS).
- (4) Air Route Surveillance Radar (ARSR-4) - (Joint Use Only)

The facilities and/or as-built equipment layout drawings for the above facilities will be listed in Attachment A to the ACE RCCB Operating Procedures.

Site-specific transition drawings and regional transition plans addressing how each of the facilities will transition to the baselined target year configuration falls under ACE RCCB control, but will not require an NCP to change. Site-specific transition drawings and/or regional transition plans shall be listed in Attachment B to the ACE RCCB Operating Procedures.

b. ARTCC/ACF/ATCT Critical Power Panel Drawings. The ACE RCCB shall control the critical power panel drawings detailing the breaker connections to the critical power panel when that connection and wiring is in strict accordance with FAA Order 6950.15, ARTCC Critical Load Circuits and Configuration, and FAA Order 6950.2, Electrical Power Policy Implementation at NAS Facilities.

2. The ACE RCCB will establish and control changes to baselines which will be reflected in NAS-MD-001, for the types of regionally-unique CI's listed below.

- (a) VORTAC Adaptation Concentrator Subsystem (VACS)
- (b) Small Airport Remote Monitoring Subsystem (SARMS)